

UT Dallas International Center
International Partnership Proposal Fact Sheet and Analysis
SEPA, DPA, DDPA, and Other

UT Dallas Program Sponsor's Proposal Information	
Name of Proposed Partner Institution	Lucerne University of Applied Sciences and Arts - School of Business (HSLU W)
The proposal is intended for	<input checked="" type="checkbox"/> Student Exchange Program Agreement (SEPA)
Executive Summary, Purpose and rationale	<p>The HSLU School of Business is the pre-eminent centre of excellence for higher education in Management and Business in Central Switzerland. It educates professionals and management executives and provides businesses, administrative bodies and institutions with consultancy and research services. The Lucerne School of Business networks with other university-level institutions in Switzerland and abroad. HSLUW's curricula includes topics relevant to UT Dallas EPPS and JSOM academic portfolios.</p> <p>By proposing a new SEPA in a country where UT Dallas does have exchange mobility, the proposal aligns with the new UT Dallas Strategic Plan Theme <i>Engage Globally</i>, supporting initiative 3: <i>Grow the geographic diversity and scope of partnerships with other universities for additional study abroad and exchange opportunities.</i></p> <p>Parties shall exchange students as determined on a case-by-case reciprocal basis for long semesters: Fall and Spring.</p>
Proposed semester to establish the partnership	May – June 2019 to start implementation in Fall 2019 and exchanging first cohort of students in Fall 2020.
UT Dallas Sponsor	Name of the Sponsor
Level of Partnership	<input type="checkbox"/> School <input checked="" type="checkbox"/> University
Level of Mobility	<input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
Length of program	<input type="checkbox"/> 3 years <input checked="" type="checkbox"/> 5 years
Proposed Partner's Year of Foundation	1997
Type of Institution	<input type="checkbox"/> Private <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other: _____
Location (City, Country)	Lucerne, Switzerland
Proposed Partner's Number of Undergraduate Students	3-5
Proposed Partner's Number of Graduate Students	3-5

All international partnership proposals are subject to the review and approval of the International Education Development Committee (IEDC).

<p>Ranking</p> <p>If CWUR and/or Best Global Universities Rankings data is not available, sponsor is welcome to use other sources. Please include sources.</p>	<p>According to uniRank</p> <table border="1" data-bbox="659 268 1268 438"> <thead> <tr> <th colspan="3">uniRank</th> </tr> <tr> <th>2018</th> <th>Proposed Partner</th> <th>UT Dallas</th> </tr> </thead> <tbody> <tr> <td>World Rank</td> <td>1940</td> <td>247</td> </tr> <tr> <td>National Rank</td> <td>14</td> <td>119</td> </tr> </tbody> </table> <p>Note: UT Dallas Public Affairs is ranked 53 in the nation by the U.S. World News Report.</p>	uniRank			2018	Proposed Partner	UT Dallas	World Rank	1940	247	National Rank	14	119
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<p>Accreditation, please include source(s).</p>	<p>The Lucerne School of Business is part of a national and international network: it belongs to the Association to Advance Collegiate Schools of Business (AACSB International), for example, and is a partner to the Business Forum of Central Switzerland. It also offers internationally accredited degree programmes.</p> <p>The Lucerne School of Business has decided to belong to the circle of the best business schools and has applied for AACSB accreditation: Firstly, because AACSB is a well-respected quality label and secondly, because with the AACSB label the Lucerne School of Business will continue to be a strong and attractive partner on a national and an international level.</p> <p>Furthermore, the Lucerne University of Applied Sciences and Arts as a whole is continuously improving the quality of its achievements and follows the internationally recognised model of the European Foundation for Quality Management (EFQM). Following the EFQM-model, activities and programmes from all different areas (education and continuing education, research & development, services) need to be evaluated regularly. EFQM has awarded the Lucerne University of Applied Sciences and Arts the level “Recognised for Excellence 5*” as the first such university in Switzerland or Germany.</p> <p>Source: Network and Accreditations</p>												
<p>Partner’s website</p>	<p>https://www.hslu.ch/</p> <p>Facts and Figures</p>												
<p>Historical precedents to establish the partnerships, if available.</p>	<p>Prof. Paul Battaglio from UT Dallas EPPS and Prof. Bernhard Schwaller from HSLU have been collaborating, proposing the exchange program. Both Battaglio and Schwaller have exchanged visits.</p>												
<p style="text-align: center;">Program Sponsor to complete, for SEPA Only</p>													

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Academic Programs relevant to the exchange mobility program.	International economics, management, banking.
Exchange mobility contact	<p>Name Title Physical address Phone number Email</p> <p>SName Title Phone number Physical address Email</p>
Website exchange program office	https://www.hslu.ch/en/lucerne-school-of-engineering-architecture/degree-programmes/international/
Availability of English courses for exchange students.	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If available Web: https://www.hslu.ch/en/lucerne-school-of-engineering-architecture/degree-programmes/bachelor/energy-systems-engineering/</p>
Has the SEPA proposal included the articulation of at least 10 courses from the proposed partner institution to UT Dallas?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Program Sponsor to complete, for DPA/DDPA only	
UT Dallas Degree, only DPA/DDPA	
Proposed Partner's Degree, only DPA/DPPA	
Program Sponsor to complete, for SEPA/DPA/DDPA	
Proposed number of students participating in the program per academic year	3-5
Proposed partner's SEPA / DPA / DPPA programs with other U.S. universities	<ul style="list-style-type: none"> - Merrick School of Business University of Baltimore - Cal State University, Chico (with exchange) - University of Central Oklahoma (with exchange)

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Is the proposed partner institution going to issue the official transcripts? If not, explain and identify source.	[X] Yes [] No																																									
Type(s) of credits to be transferred	[X] Lower [X] Upper [X] Graduate																																									
Language(s) of instruction	English																																									
Availability of description of courses	Yes																																									
Proposed partner institution number of contact hours per course (UT Dallas 3 credits = 45 contact hours).	A typical HSLU W lecture course in a 14 week semester is assigned the value of three European semester credit hours. The three semester credit hours represent receiving instruction for three sessions (of 45 minutes) a week and 4,5 additional hours a week of student preparation including homework.																																									
Grading system of proposed partner	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="10" style="text-align: center; vertical-align: middle;">Grading System</td> <td colspan="2" style="text-align: center;">1 (worst grade) – 6 (best grade)</td> </tr> <tr> <td colspan="2">ECTS grading scale:</td> </tr> <tr> <td colspan="2">Passing Grades: A-E</td> </tr> <tr> <td style="text-align: center;">ECTS Grade</td> <td style="text-align: center;">% of successful students normally achieving the grade</td> <td style="text-align: center;">Definition</td> </tr> <tr> <td style="text-align: center;">A</td> <td style="text-align: center;">10</td> <td style="text-align: center;">EXCELLENT</td> </tr> <tr> <td style="text-align: center;">B</td> <td style="text-align: center;">25</td> <td style="text-align: center;">VERY GOOD</td> </tr> <tr> <td style="text-align: center;">C</td> <td style="text-align: center;">50</td> <td style="text-align: center;">GOOD</td> </tr> <tr> <td style="text-align: center;">D</td> <td style="text-align: center;">25</td> <td style="text-align: center;">SATISFACTORY</td> </tr> <tr> <td style="text-align: center;">E</td> <td style="text-align: center;">10</td> <td style="text-align: center;">SUFFICIENT</td> </tr> <tr> <td style="text-align: center;">FX</td> <td style="text-align: center;">-</td> <td style="text-align: center;">FAIL</td> </tr> <tr> <td style="text-align: center;">F</td> <td style="text-align: center;">-</td> <td style="text-align: center;">FAIL</td> </tr> <tr> <td style="text-align: center;">Expected date Transcripts of Records are sent</td> <td style="text-align: center;">Fall/Winter Semester</td> <td style="text-align: center;">Spring/Summer Semester</td> </tr> <tr> <td></td> <td style="text-align: center;">End of February</td> <td style="text-align: center;">End of August</td> </tr> <tr> <td style="text-align: center;">Who are the Transcript of Records sent to?</td> <td colspan="2" style="text-align: center;">Student's home university</td> </tr> </table>		Grading System	1 (worst grade) – 6 (best grade)		ECTS grading scale:		Passing Grades: A-E		ECTS Grade	% of successful students normally achieving the grade	Definition	A	10	EXCELLENT	B	25	VERY GOOD	C	50	GOOD	D	25	SATISFACTORY	E	10	SUFFICIENT	FX	-	FAIL	F	-	FAIL	Expected date Transcripts of Records are sent	Fall/Winter Semester	Spring/Summer Semester		End of February	End of August	Who are the Transcript of Records sent to?	Student's home university	
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<p>Note: If the proposed partnership is recommended for approval and implementation by the International Education Development Committee (IEDC), the proposed partnership should be executed (signed) by all parties within the following 6 months after the IEDC's recommendation. If the proposed partnership is executed after 6 months of the IEDC's recommendation, the sponsor must send an explanation of the delay to IPD@utdallas.edu to obtain the final signature of the UT Dallas Provost or President. If the proposed partnership is intended to be executed after more than 12 months of the IEDC's recommendation, the sponsor must re – submit a complete and updated proposal to IEDC for its deliberation.</p>																																										
<p><u>Guidelines for recommendations submitted by appropriate UT Dallas officers</u></p>																																										

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Provost's Office Recommendation should include the following:

- SACSCOC
- **Final recommendation**

Office of the Registrar Recommendation should include the following:

- Feasibility to transfer credits
- Pre – review of international credentials (Enrollment Operations)
- Admission standards
- Other
- **Final recommendation**

Office of Research's Observation(s) / Recommendation(s) should include the following

- Intellectual property
- Other
- **Final Recommendation**

EA Observations / Recommendation:	
Housing	<p>Accommodation Many options for exchange students CHF 400-800 per month (conversion CHF 1 to \$.98)</p> <p>Financial Matters website set expectations of living cost.</p> <p>Public Transportation is excellent. Great for students to visit other areas in Europe.</p>
Are UT Dallas students requesting this destination? Are UT Dallas students traveling to this destination?	Yes, students would be interested in this destination.
Other	<p>Website for Incoming Exchange Buddy Program Designs a personalized academic program</p> <p>Exam period is January and June. May be only good for a Spring option for our students.</p>
Further questions / concerns, if any, to be addressed by Sponsor	What courses are offered to students in English? Hard to find on the website.
Final recommendation	EA supports this exchange program

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Risk and Safety Observations / Recommendation:	
Location	https://www.hslu.ch/en/ Lucerne is well-connected to many other places of interest and major cities such as Zürich, Bern, Basel, and Geneva. The Zurich Airport is 1.25hrs north of the campus.
ISOS / U.S. Department of State (DOS)	Risks levels are LOW per ISOS, and at Level 1 per the U.S. Department of State (DOS). There are no travel notices from the CDC. Identified risks from ISOS, the U.S. Department of State, and the CDC <ul style="list-style-type: none"> • Petty crime poses the main concern to foreign visitors, and represents a risk in busy areas of Berne, Geneva and Zurich. Crimes may involve pick-pocketing, vehicle break-ins, bicycle theft, and other forms of theft. • There are occasional disruptive protests related to anti-capitalist campaigns against multinational companies and international conferences (such as the annual World Economic Forum in Davos). • Severe winter (November-March) weather can disrupt travel within, to and from the country. There is a low risk of terrorism. • Be up-to-date on routine vaccines before every trip. These vaccines include measles-mumps-rubella (MMR) vaccine, diphtheria-tetanus-pertussis vaccine, varicella (chickenpox) vaccine, polio vaccine, and your yearly flu shot. • Hepatitis A outbreaks occur throughout the world and sometimes in countries with a low risk for hepatitis A (including the US). You can get hepatitis A through contaminated food or water in Switzerland. Talk to your doctor to see if the hepatitis A vaccine is right for you.
Frequency of institutional mobility to this location (city and country)	FY18 Data. Information by City is not available. Faculty/Staff: 8 Students: 1
Historical precedents, if any	n/a
Other	Obtain a 24/7 Emergency Contact number for Lucerne University

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Further questions / concerns, if any, to be addressed by IPD	n/a
Final recommendation	Switzerland is not considered a high risk region at this point and does not require risk authorization. It is recommended that travelers attend the required pre-departure Orientation, and follow the Traveler Guidelines .
Office of Research Analysis	
Risk Analysis	No risk
IPD Observations / Recommendation:	
Impact on geographic, academic diversity	UT Dallas does not have SEPA in Switzerland. This would enhance the diversity of the UT Dallas portfolio of international partnerships.
Alignment with University goals	Yes – Theme <i>Engage Globally</i> , supporting initiative 3: <i>Grow the geographic diversity and scope of partnerships with other universities for additional study abroad and exchange opportunities.</i>
Other	<ul style="list-style-type: none"> Parties are using UT Dallas IPD template. The SEPA is proposed particularly for EPSS and JSOM students. The SEPA is designed to exchange students <u>only</u> with the HSLU School of Business.
Further questions / concerns, if any, to be addressed by Sponsor	<ul style="list-style-type: none"> To endorse the articulation of transfer of credits by appropriate EPPS officers.
Final recommendation	I recommend the approval and implementation of this proposal.

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October 14, 2019

International Education Development Committee (IEDC)
The University of Texas at Dallas

Re: [X] New International Partnership

Please allow this letter to signify that I have reviewed the Student Exchange Program Agreement (SEPA) proposal (attached) for *The University of Texas at Dallas* and can confirm that the proposal complies with the principles for establishing international partnerships, including university policies pertaining to the quality and integrity of academic programs offered at The University of Texas at Dallas (UT Dallas).

The partnership proposal is designed to collaborate with the Lucerne University of Applied Sciences and Arts – School of Business (HSLU W), Switzerland.

Description of how the proposed partnership aligns with [UT Dallas vision and goals](#): by proposing a new SEPA in a country where UT Dallas does have exchange mobility, the proposal aligns with the new UT Dallas Strategic Plan Theme *Engage Globally*, supporting initiative 3: *Grow the geographic diversity and scope of partnerships with other universities for additional study abroad and exchange opportunities.*

Description of the sustainability of the proposed partnership: parties shall exchange students as determined on a case-by-case reciprocal basis for long semesters: Fall and Spring.

I appoint the following faculty / staff as UT Dallas [i. sponsor and ii. Program coordinator](#):

- i. Name, Title
- ii. Name, Title

Attached to this letter of intent, you will find

- 1) The draft of the proposed terms of the partnership.
- 2) General description of the proposed agreement (IPD Fact Sheet).

I request the review and approval of this proposal.

Sincerely,

[Signature]

Name, Dean

[Signature]

Name, Program Head

School of Economic, Political and Policy Sciences
The University of Texas at Dallas

STUDENT EXCHANGE PROGRAM AGREEMENT
BETWEEN
THE UNIVERSITY OF TEXAS AT DALLAS, U.S.A. AND THE SCHOOL OF
BUSINESS AT THE LUCERNE UNIVERSITY OF APPLIED SCIENCES AND ARTS,
SWITZERLAND
- Undergraduate / Graduate Student Exchange-

This Agreement is made between The University of Texas at Dallas (hereinafter referred to as "UT Dallas"), a component institution of The University of Texas System located in Richardson, Texas, USA, and the School of Business at Lucerne University of Applied Sciences and Arts, (hereinafter referred to as "HSLU W"), Lucerne, Switzerland.

Recitals

- A. Cordial relations exist between UT Dallas and HSLU W;
- B. UT Dallas and HSLU W desire to establish certain exchange programs beneficial to the respective educational institutions and to promote the development of joint studies, research and training activities, and other educational programs of mutual interest; and
- C. UT Dallas and HSLU W believe that international understanding and educational opportunities of their students and faculty would be enhanced by international academic and scientific cooperation.

In contemplation of the relationship to be established and for valuable consideration, the parties agree as follows:

1.0 Term.

This Agreement shall be effective for five (5) years from the date of its execution, ending in the semester of Fall, 2024. The Agreement may be renewed upon the mutual written approval of UT Dallas and HSLU W.

2.0 Program Students and Admission.

2.1 Parties shall exchange students as determined on a case-by-case reciprocal basis for long semesters: Fall and Spring.

2.2

2.2.1 UT Dallas shall nominate students selected by UT Dallas to HSLU W to participate in the Program on or before 1 April of each year for that year's Fall semester or academic year, on or before 1 September of each year for the following Spring semester.

2.2.2 HSLU W shall nominate students selected by HSLU W to UT Dallas to participate in the Program on or before 1 April of each year for that year's Fall semester or academic year, on or before 1 September of each year for the following Spring semester.

All international partnership proposals are subject to the review and approval of the International Education Development Committee (IEDC).

2.3 UT Dallas and HSLU W shall select students to participate in the exchange program based on demonstrated academic achievement and completion of curricular prerequisites for participation in the program. Selection to the reciprocal exchange program does not guarantee the participant for automatic admission at the host institution. All participants must comply with all appropriate admissions and visa requirements.

2.3.1 HSLU W undergraduate students who have completed at least one full time academic year at HSLU W are eligible to participate in the program. HSLU W graduate students who have completed at least one full time semester at HSLU W are eligible to participate in the program. Students selected from HSLU W to attend UT Dallas will have to be ranked in the top 20% of students in their disciplines. Students selected by HSLU W must submit proof of English proficiency to attend UT Dallas with scores consistent with UT Dallas admissions policies in place at the time of application. Scores must be less than two years old. To be considered official, test scores must be sent directly from the testing agency, either electronically or delivered in an unopened envelope that has been sealed by the testing agency.

2.3.2 UT Dallas undergraduate students who have completed at least two full time semester are eligible to participate in the program. UT Dallas graduate students who have completed at least one full time semester (9 credit hours) at UT Dallas are eligible to participate in the program. Students selected by UT Dallas to attend HSLU W will have a GPA of no less than 3.0.

3.0 Balancing the Exchange

Parity in number of exchange students is the objective of the agreement. However, each party should be prepared to consider a disparity in any given semester or year during the period of this agreement. If the number of students exchanged between the institutions is not in balance each semester, a balance should be achieved over the initial five (5) year period of this Exchange Agreement.

UT Dallas and HSLU W agree on the following mutually developed statement of equivalency:

Student Balance

One student full-time enrolled for a semester	=	One student full-time enrolled for a semester.
Two students full-time enrolled for a semester	=	One student full-time enrolled for one academic year (Fall and Spring).

4.0 Semesters and contact hours.

UT Dallas's academic year consists of consecutive fall, spring, and summer semesters. The implementation of the exchange program agreement will include long semesters (fall and spring). Long semesters are sixteen-weeks long, including examination(s).

A typical UT Dallas lecture course in a 15 week semester is assigned a value of three semester credit hours. The three semester credit hours represent receiving instruction three hours a week, resulting in 45 contact hours and 6 additional hours a week of student preparation including homework.

HSLU W's academic year consists of two semesters (mid-September to Christmas, mid-February to end of May) plus an exam period for each semester (two weeks starting around 10 January, two weeks starting around 20 June).

A typical HSLU W lecture course in a 14 week semester is assigned the value of three European semester credit hours. The three semester credit hours represent receiving instruction for three sessions (of 45 minutes) a week and 4,5 additional hours a week of student preparation including homework.

5.0 Course of Study

The exact program of study will be determined by the students with the mutual approval of his or her supervisors or academic advisors at UT Dallas and HSLU W. Courses must be selected from UT Dallas and HSLU W academic curricula. The host institution reserves the right to exclude the student from specific course based on enrollment constraints or specific course requirements. The Registrar's Office or its equivalent can be contacted to obtain more information about the articulation of transfer of credits.

5.1 Course numbering system.

UT Dallas course numbers are four digits. The first digit indicates the level of the course: 0 or D = remedial/non-credit, 1 = freshman, 2 = sophomore, 3 = junior, 4 = senior, 5-9 = graduate courses. The second digit indicates the number of semester credit hours granted for the course. Courses with a V in the second position are variable semester credit hour courses.

HSLU W course numbers are ten digits. The first digit "W" means "Wirtschaft" (Business). The next two digits indicate the level of the course: AS = assessment, AB = intermediate, MR = major. The next three digits indicate the subject field. The last four digits indicate the semester and the year.

6.0 Grade Reports.

UT Dallas and HSLU W will mutually agree upon a satisfactory conversion system for grades. Students must request their official transcripts at the host institution before their return to their home institution. Within three months of the end of each semester, the host institution will forward to the home institution one official grade report (transcript), including course credit, for each exchange student.

6.1 Grading system.

The UT Dallas grading system is available at
 Undergraduate education grading scale:
<https://catalog.utdallas.edu/2019/undergraduate/policies/academic#grading> |
 Graduate education grading scale:
<https://catalog.utdallas.edu/2019/graduate/policies/grades>

HSLU W's grading system:

Grading System	1 (worst grade) – 6 (best grade)																								
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7.0 Program Payments, Facilities, and Housing

The exchange of students will be based on the principles of a tuition only exchange. Based on agreed student numbers, both parties will waive an exchange student's obligation of paying the host institution's tuition and fees, provided that the student has paid the appropriate tuition at the home institution.

Students are responsible for any fee(s) related to student's services such as admission application, health insurance, immigration fees, and the satisfaction of the admission and migration-visa protocol.

The host institution agrees to make every effort to make a place available for the exchange student in its residence halls or apartment complex. If no accommodation is available, the host university will assist the student in finding accommodation off campus subject to the student meeting the costs of such accommodation.

8.0 Academic Status of Students

Students will remain registered at their home institutions for the duration of their exchange and will not be enrolled as candidates for degrees at the host institution.

Students will be enrolled as full time students - twelve (12) credit hours per semester or equivalent for undergraduate students and nine (9) credit hours or equivalent for graduate students. Exchange students will have access to the same facilities at their host institution as have home students.

9.0 Orientations

Each institution will provide an orientation to students participating the exchange program. The orientation program will include, but is not limited to, information on the Host institution's policies on academic responsibilities and standards of conduct, local customs and standards of behavior, support services available to the student, and student safety and health, including any known, abnormally dangerous conditions on the premises or in the city or country, such as the threat of crime, civil unrest, disease or terrorism.

10.0 Rules, Regulations and Procedures

Exchange students enrolled in the host institution will be subject to the same rules and regulations as local students. Each party will notify the other of the rules, regulations, and procedures that need to be followed in order to assure an effective exchange experience, including the satisfaction of the international mobility protocol in each institution, delivery of entry visas and residence permits, granting of research permits, employment, medical insurance schemes, and other requirements prescribed by national and/or local and/or institutional authorities.

The parties agree to comply with all national, state, and local rules, regulations, executive orders, laws, and policies forbidding unlawful discrimination to which Institution is subject.

All activities conducted under the Exchange Program Agreement must be conducted in accordance with the laws, rules, and regulations applicable to each institution. In the case of UT Dallas, these are the rules and guidelines of the Texas Higher Education Coordinating Board and the Southern Association of Colleges and Schools Commission on Colleges as well as the laws and regulations of the State of Texas and the United States of America. In the case of HSLU W, these are the laws, rules, and regulations of the "Zentralschweizer Fachhochschulverordnung", of the Canton of Lucerne as well as of Switzerland.

Personally identifiable information from students' education records shall be disclosed only in accordance with the Family Educational Rights and Privacy Act (FERPA). HSLU W and its officers, employees and agents may use information from education records only for the purposes for which the disclosure was made. HSLU W shall not disclose information from education records to any other party without first having received written consent of the student and having obtained assurances that the other party will fully comply with the provisions of FERPA and that no further disclosure by such party shall be permitted.

Failure to comply with the provisions of FERPA will result in the cancellation of this agreement and the eligibility for HSLU W to receive any student information from UT Dallas for a period of not less than five (5) years. In addition, the HSLU W agrees to indemnify and hold UT Dallas harmless for any loss, cost, damage or expense suffered by the UT Dallas as a direct result of the HSLU W's failure to comply with the requirement not to release information, except for the sole purpose stated above. HSLU W agrees to either destroy the student information in a manner that completely protects the confidentiality of the student information or return the information to UT Dallas upon the expiration of this agreement.

11.0 Insurance

Health, medical evacuation and repatriation insurances are mandatory. Each participant will pay for his/her health and repatriation insurances. UT Dallas and HSLU W students must consult with the host institution in advance for requirement satisfaction and adequate coverage at the host institution.

12.0 Other Costs

The cost of international travel, personal travel while in the host country, housing and meals costs, textbooks, key deposits, and other expenditures connected to extracurricular activities of the selected students will be borne by the students, unless other arrangements are made in writing and approved by appropriate institutional authorities.

The obligations of each institution under this agreement are limited to the exchange of students only and do not extend to spouses or dependents. Expenses of accompanying spouses and dependents are the responsibility of the exchange student.

13.0 Intellectual Property

When student collaboration results in the creation of intellectual property, the parties shall immediately meet through designated representatives and seek an equitable and fair understanding as to ownership and other property interests that may arise. Any such discussions shall at all times strive to preserve a harmonious and continuing relationship between the parties.

14.0 Dispute Resolution

Agreements are based on the common trust and good faith of the parties. In case of disputes, the parties, through the sponsors designated in paragraph 15 of this Agreement, shall make a good faith effort to obtain an amicable resolution. Discussions will at all times strive to preserve a harmonious and continuing relationship between the parties.

15.0 Designated Sponsor. Each party designates the following officials to serve as its primary contact and liaison to arrange the initial resources needed to facilitate the partnership; review, evaluate, report program activities, and address any concerns or disputes that may arise relating to the terms and conditions of the Agreement.

UT Dallas:	Name, Title, UT Dallas School, 800 W. Campbell Road – MSXX, Richardson, Texas 75080, USA. Tel. +1 (972) 883-XXXX. Email: XXXXX@utdallas.edu
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HSLU W: Name, title, physical address, telephone number, email.

16.0 Termination

The Agreement may be terminated by either party upon receipt of official written notification, which must be received by the other party six (6) months in advance of the termination date. If such notice is given, this Agreement shall terminate: (a) at the end of such six (6) months; or (b) when all students enrolled in a course of study pursuant to this Agreement at the time such notice is given have completed their respective courses of study, whichever event occurs last.

17.0 Modifications

Any modification in this agreement must be in writing and approved by both parties.

IN WITNESS WHEREOF, the authorized representative(s) of both parties have executed this Agreement.

LUCERNE UNIVERSITY OF APPLIED
SCIENCES AND ARTS – SCHOOL OF BUSINESS

THE UNIVERSITY OF TEXAS AT
DALLAS

by _____
(Signature)

by _____
(Signature)

Name
Title

Name
Dean, School of Economic, Political, and
Policy Sciences

Date: _____

Date: _____

by _____
(Signature)

by _____
(Signature)

Name
Title

Name
Vice President for Academic Affairs and Provost

Date: _____

Date: _____

**Articulation of Transfer of Credits
Undergraduate Education**

Title of Partnership: Student Exchange Program Agreement between UT Dallas and Lucerne University of Applied Sciences and Arts - School of Business (HSLU W), Switzerland.

Instructions: the following factors should be considered in the articulation of transfer of credits: i) course content, ii) course level, iii) credit value, iv) contact hours, and v) duration of the course. Please add rows as necessary.

Please include in the column of “Notes” the partner’s credits, (ECTS, etc.), and the academic level (lower, upper, graduate) of the partner’s units (credits).

HSLU W – UT Dallas undergraduate course equivalencies
6 ECTS HSLU W = 3 UTD CREDIT HOURS

HSLU W Course Number / Code	HSLU W Course Title	HSLU W academic units	UT Dallas Course Number	UT Dallas course Title	UT Dallas semester credit hours	Notes
W.MRIME04.18	Intercultural Management	6 ECTS	PA 4396	Special Topics: Intercultural Management	3	Elective
W.MRIME05.18	International Economics and Policy	6 ECTS	PSCI 4356	International Political Economy	3	Elective
W.MRIME61.18	Managerial Economics	6 ECTS	PA 3378	Public Finance and Economics	3	Major Core Course
W.MRIME03.18	International Project Management	6 ECTS	PA 4387	Project Management	3	Elective
W.MRAFB51.19	Principles of Finance	6 ECTS	PA 4396	Special Topics: Principles of Finance	3	Elective
W.MRAFB31.18	Management Control	6 ECTS	PA 4396	Special Topics: Management Control	3	Elective
W.ILPRC04.18	Creating and Visualising Content	3 ECTS	PA 4396	Special Topics: Creating and Visualizing Content	1.5	Elective

All international partnership proposals are subject to the review and approval of the International Education Development Committee (IEDC).

W.MRWAM41.18	European Union Politics and Swiss Integration in the European Economic Area in a Nutshell	3 ECTS	PA 4396	Special Topics: EU Politics	1.5	Elective
W.MRWAM44.18	Behavioural Economics - An Experimental Approach	3 ECTS	PA 4396	Special Topics: Behavioral Economics - An Experimental Approach	1.5	Elective
W.ILACM01.18	Developing Knowledge: From Literature	3 ECTS	PA 4396	Special Topics: Developing literature review	1.5	Elective

Endorsement	
Name of the officer articulating the transfer of credits	Name
Signature of the officer articulating the transfer of credits	Signature
Date	
Name of the Associate Dean of Undergraduate Studies	Name
Signature of the Associate Dean of Undergraduate Studies	Signature
Date	

All international partnership proposals are subject to the review and approval of the International Education Development Committee (IEDC).