



UT Dallas International Partnership Development

Guidelines for International Partnership Renewals Check List

Title of the Collaboration: _____

UT Dallas School: _____

Type of Renewal: ☐ Student Exchange Program Agreement (SEPA)
☐ MOU / AOC ☐ Affiliation Agreement (AA)
☐ Degree Program Agreement (DPA)
☐ Dual Degree Program Agreement (DDPA)
☐ Other: _____

Date of Submission: _____

Item #				
1	Letter of intent -- signed by the Dean			
2	Draft of the SEPA / MOU / AOC / AA / DPA / DDPA -- signed by the Dean			
3	Current program evaluation	Any changes to the existing agreement or partnership structure	Level of partnership: University Wide or school specific	
			Public or private status of the partner institution	
			Raking and accreditation of the partner institution.	
			Total student population of the partner institution, including proportional distribution of undergraduate and graduate students.	
			Description of how the partnership objectives continue to align with UT	

		Dallas vision and goals			
		Any other relevant information			
4	If the International Partnership focuses on student exchange mobility, a complete evaluation will also include:	Current student exchange balances (incoming and outgoing) between UT Dallas and the partner institution.	# Incoming students	# Outbound students	Historical final balance
		Portfolio of courses offered by the partner institution to exchange students and UT Dallas course equivalency.			
		Language of instruction			
5	If the International Partnership focuses on research / academic collaboration, a complete evaluation will also include:	Academic and/or research outcomes, including publications, students' graduation rate and average GPA, and/or faculty mobility since formalization of the partnership.			
6	If the International Partnership focuses on Dual Degree Programs, a complete evaluation will also include:	Changes in admission requirements for students to participate in the dual degree program.			
		The number of students and average GPA for the following groups:	Students who have completed the dual degree program.		
			Students currently participating in the dual degree program.		