



2023-2024 VERIFICATION WORKSHEET

Spouse Non-Tax Filer Worksheet

You indicated on the FAFSA or TASFA that your spouse **did not file** a tax return for the 2021 tax year. Please complete the following worksheet by writing your name, your spouse's name, and checking the appropriate box below to confirm your spouse's tax-filing status for the 2021 tax year. If your spouse worked in 2021, list where they worked and the amount that they were paid by each employer in the space provided below.

Once we have received all requested documents on your To Do List, please allow our office up to 3 weeks to review and process the documents submitted.

Student Information	
Name (Last, First, Middle Initial)	UTD ID
Spouse Information	
Spouse Name (Last, First, Middle Initial)	
Check the appropriate box below:	
<input type="checkbox"/> I did NOT file a 2021 tax return. By checking this box, I, the spouse of the student listed above, attest that I did not file and am not required to file a federal income tax return, a foreign tax return or a tax return with Puerto Rico, another U.S. territory or Freely Associated State for the 2021 tax year. My income for 2021 is listed below.	
<input type="checkbox"/> I filed a 2021 tax return. By checking this box, I, the spouse of the student listed above, attest that the answer on the FAFSA or TASFA was incorrect and that I did file or will file a 2021 tax return. I will submit a copy of my 2021 Tax Return Transcript issued by the IRS to the Office of Financial Aid.	
Source of Income	Total Amount Earned/Received in 2021
*Please submit copies of all 2021 IRS W-2 forms issued to your spouse by their employers to the Office of Financial Aid. *Please submit your spouse's 2021 IRS Verification of Non-Filing Letter to the Office of Financial Aid.	
Signature and Certification	
Each person signing this worksheet certifies that all of the information provided above is complete and correct.	
Student Signature _____	Date _____
Spouse Signature _____	Date _____
Please submit your completed worksheet with handwritten (not typed) signatures to the Financial Aid Uploader tool at: https://finaid.utdallas.edu/forms	